

	<p>Oldbury Wells School Bridgnorth Shropshire WV16 5JD Telephone Number: 01746 765454</p>	<p>TRUST·ED <i>Schools' Partnership</i></p>
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School Support Assistant

Salary Range: Grade 4 - £18,933 per annum (pro rata to hours worked) or

Grade 5 - £19,312 per annum (pro-rata to hours worked)

Hours per Week: Ideally around 25 hours per week but flexibility offered for the right candidate.

Fixed Term Contract – initially until 31/08/2021 in the first instance

Working Year: Term time only (38 weeks per annum)

REQUIRED AS SOON AS POSSIBLE

The Trust-Ed Schools' Partnership is a multi-academy trust based in Shropshire consisting of two secondary schools and four primary schools and is committed to raising pupils' aspirations so that all young people reach their fullest potential and achieve the success they want for themselves.

We are currently recruiting for an enthusiastic and highly committed School Support Worker to join our support team at Oldbury Wells where students' progress and achievement is at the heart of all we do. We are committed to raising standards to give our students the best opportunities for their future education and careers. As a member of our pastoral support team you will play an essential part in the life and work of the school.

The successful applicant will work across the school in providing a safe, orderly and secure environment for Oldbury Wells students and staff and play a key role in the management of positive behaviour and attitudes amongst students of all ages and abilities. You must be able to demonstrate an ability to get on with a wide range of people of all ages, abilities and backgrounds. You are likely to have had experience of working in an environment such as a school, social services, police or similar organisations, where people skills are paramount. You will have a real interest in young people and will be committed to helping them to fulfil their potential, academically, socially and personally. You will have the ability to work with individuals and with groups and will be required to liaise with parents in person or on the telephone in circumstances that can be challenging and sometimes uncomfortable.

The post will require the successful applicant to be self-motivated, have good communication and organisational skills, a friendly manner and able to work under pressure. Full details of the role and application process are available from the School's website www.oldburywells.com/Information/Vacancies

If you feel you have the qualities to complement our existing team then we would love to hear from you. **Please note CVs will not be accepted.** Completed application forms should be returned to Mrs Karen Cook, Director of Finance and Business at the school or by email to karen.cook@oldburywells.com by the closing date below.

The appointment is subject to satisfactory pre-employment clearances including references, medical clearance and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting www.dbs.gov.uk. This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

"The ability to communicate at ease with stakeholders and provide advice in accurate spoken English is essential for the post."

Closing date: 9 am on Friday 16 October 2020

Interview date: Interviews will take place week commencing 19 October 2020