



Summer 2021 Results and Appeals process

Information for Candidates
Summer 2021 Results, Appeals and Certificates

Teacher Assessed Grades

Oldbury Wells School has determined grades in accordance with the JCQ guidance¹ and has submitted these grades to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to the Teacher Assessed Grades section of the school website <http://www.oldburywells.com/parent-information/teacher-assessed-grades>. You can find further information on the [JCQ¹](#) website - and [Ofqual²](#) website

Results

On candidate statements of results (results slips) and certificates, grades will be reported in the same way as in previous years.

Results will be issued on results day(s) in August as follows:

Date	Qualification type
10/08/2021	GCE (AS, A Levels) and other Level 3 qualifications
12/08/2021	GCSE and other Level 1/2 qualifications

Arrangements for results day(s)

Oldbury Wells School will:

- organise results day(s) and inform candidates of the arrangements in place for the collection of/access to their results
- ensure senior members of centre staff are available/accessible to candidates with whom a result/results may be discussed
- prepare information for candidates showing their options if they have concerns about their results
- signpost candidates to relevant Ofqual and/or awarding body information that sets out how their grades were calculated this year and the options available if they believe their result was not properly produced, including access to appeal

GCE results will be released on Tuesday 10th August and we are inviting students to come to school and collect their results at an allocated time from the East Hall. Once students have collected their results students who require guidance and help with University or Further education places will need to make their way to the main sixth form entrance where they will be met by a member of staff and invited into the Library to assist with University Enrollment. Careers advisors will also be available for those students who feel they need to discuss their next move.

GCSE results will be released on Thursday 12th August and we are inviting students to come to school and collect their results at an allocated time from either the East or West Hall. Once students have collected their results students wishing to enrol with Bridgnorth Sixth Form will need to make their way to the main sixth form entrance where they will be met by a member of staff and invited into the Library to discuss options and complete enrolment. Careers advisors will also be available for those students who feel they need to discuss their next move.

¹ <https://www.jcq.org.uk/summer-2021-arrangements/>

Concerns about your results

When you receive your results, if you think that a grade is wrong, your first step should be to speak to the member of staff who is helping you for advice. They will go through the options available to you.

Further details of the arrangements for appeals are provided below.

If you have a concern about a grade you have been awarded, you can ask Oldbury Wells School to:

- check whether an error was made when submitting your Teacher assessment grade to the awarding body
- raise a complaint with Oldbury Wells if you feel you have evidence of bias or that you were discriminated against; you could also pass such evidence on to the awarding body who could investigate for potential malpractice
- provide information about the opportunity to take an exam in the autumn series or in summer 2022

Certificates

Certificates, when received from the awarding body, will be available for collection for candidates from December 1st

The arrangements for appeals

Section 5.4 of JCQ Appeals Guidance Summer 2021 (A guide to appeals processes – Summer 2021) states:

To decide whether to request a review, students will need access to certain information before results day, or on results day, if it has not already been made available to them. This must include:

- a. the centre policy
- b. the sources of evidence used to determine the student's grade, along with the marks/grades associated with them
- c. details of any variations in evidence used based on disruption to what that student was taught
- d. details of any special circumstances that have been considered in determining their grade, e.g. access arrangements/reasonable adjustments or mitigating circumstances such as illness

There are two stages to the appeals process:

- Stage 1 - centre review
- Stage 2 - appeal to the awarding organisation

Oldbury Wells School will support its students through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place at Oldbury Wells School for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

Stage 1 – Centre review

- If a student does not consider they have been issued with the correct grade, they can submit a request to appeals@oldburywells.com to check if an administrative or procedural error has occurred
- Oldbury Wells School will provide the interactive *JCQ Student Request Form for Centre Reviews and Appeals*.
- The student should read the important instructions, fully complete *section A. Student request of the Stage one – centre review* form including electronic signature and date. The form should be saved and returned as an email attachment to appeals@oldburywells.com
- The outcome of the centre review may result in the student's grade remaining the **same**, being **lowered** or **raised**
- On completion of the review Oldbury Wells School will complete *section B. Centre review outcome* of the form and share with the student/candidate as a record of the outcome, in sufficient time prior to the relevant appeal to awarding organisation deadline.
- If an administrative or procedural error is found, Oldbury Wells School will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation

Stage 2 – Appeal to the awarding organisation

- An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student
- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student wants to improve their grade they may want to consider entering for the autumn exam series
- If the student believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student considers that the grade awarded was an unreasonable exercise of academic judgement, the student can submit a request to the examinations officer Sarah Wellings to proceed with an appeal to the awarding organisation on their behalf
- To proceed, the student must complete the *Stage two – appeal to awarding organisation* section of the form, including electronic signature and date. The form should be saved and returned as an email attachment to appeals@oldburywells.com
- Oldbury Wells School will then submit the appeal on the student's behalf according to the requirements of the awarding organisation to which it is being submitted
- The awarding organisation will determine the grade at appeal and the outcome will be final
- The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or **raised**
- There is no further opportunity to appeal the outcome to the awarding organisation
- The awarding organisation's appeal outcome letter will be communicated to the student by the examinations officer Sarah Wellings without delay/as soon as reasonably practical after the outcome letter from the awarding organisation is received in the centre.
- Should the student still remain concerned their grade was incorrect, they may be able to apply for a procedural review
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS)

Note - Once a finding has been made **you cannot withdraw your request for a centre review or appeal**. If your grade has been lowered, you will not be able to revert back to the original grade you received on results day. For more information please refer to the Department for Education's blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

Deadlines to submit a request to the school

Priority appeal² -***Y13 only***

Friday 13th August

Non-priority appeal

10am Monday 16th August

² A priority appeal **is only for** students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal. You will need to provide in the request form(s) your UCAS personal ID code which is included in all correspondence from UCAS. This is needed to confirm that a student's place is dependent on the outcome of the appeal. Priority appeals that aren't submitted to the awarding organisation by 23 August 2021 will still be treated as a priority but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.