



**Our Ref:** LTM/kmd/assembly

15 September 2022

Dear Parent/Carer

**Re: Remembrance Assembly**

It is our whole school assembly in remembrance of the late Queen Elizabeth II during Period 1 tomorrow morning (Friday). The assembly is being held in our main sports hall. As such, could you please ensure that your son/daughter brings in their PE footwear to change into for the assembly.

Please note that PE footwear will only be required for the assembly, appropriate school footwear should be worn as per usual at all other times.

Yours faithfully

A handwritten signature in black ink that reads 'L. Tristham'.

**L Tristham**  
Headteacher

Aspire | Enjoy | Achieve



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