



Our Ref: JWT/gdo/yr11attendance

25 November 2022

Dear Parent/Guardian

Re: Year 11 Attendance

As you will be aware, Year 11 is the final year of statutory education and one of the most important since your child started school ten years ago.

Hopefully, your child will be working hard to complete the required elements of the Key Stage 4 curriculum and prepare for their exams.

With the support of their teachers, your child will embark on the final months of Year 11, before they move on to their future pathway through further education or employment.

At this stage, it is important they remain focused and attend school every day to achieve the best possible outcomes at the end of this academic year.

It is easy to underestimate the impact of a few days' absence from school on a regular basis, but there is evidence to show the detrimental impact low attendance can have on GCSE grades.

We will be asked to provide a reference for your child by further education providers/employers and this will include details of attendance and punctuality.

It is important to remember that parents/guardians are required by law to ensure their child attends school regularly to the very end of Year 11.

I would also like to take this opportunity to remind you that holidays should not be taken in term time, particularly at this stage in Year 11, and requests for leave of absence will not be authorised.

If your child requires any additional support during the remainder of Year 11, please contact Miss Warner (Head of Year) or Ms Barlow (Pastoral Support Worker).

I wish your child every success over the upcoming months and look forward to seeing them in school every day.

Yours sincerely

Mr J White
Assistant Headteacher

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