

Our ref: BB/apa/exams/y11TTletter

March 2025



Dear Parent/Guardian/Student

Re: Summer Exams 2025

Please find enclosed your child's personal exam timetable and revision timetable for the external examinations that are being held between 30 April - 20 June. (Please note this is the first draft so may be subject to change). Please refer to the information for candidate's written exams 2024-2025 booklet and ensure your child is familiar with these guidelines:

[Information for candidates documents - JCQ Joint Council for Qualifications](#)

You will also need to ensure that your child remains available until Wednesday, 25 June 2025, should the awarding body need to invoke a contingency plan.

Please be aware that some tiers of entry may change for Maths, Science and Spanish and your child will be notified of this by their class teacher and a new exam timetable will be issued.

Exam start times

Morning exams will commence at 9am

Afternoon exams will commence at 1pm (unless stated on your personal timetable)

(Please note for Art, Drama practical and Spanish speaking students the exam time will be given by their class teacher)

Information for candidates

- It is the candidate's responsibility to note the dates and times of their examinations and to ensure that they arrive at the correct examination room **at least 15 minutes** before the start time of the examinations ie. **8.45am for morning examinations and 12.45pm for afternoon examinations.**
- Pupils must attend all examinations wearing the correct school uniform.
- Pupils must enter the examination room in silence and remain in the hall/room under exam conditions and follow the instructions of the invigilators.
- Pupils must ensure they bring the correct equipment to all examinations e.g. pens, pencils, rulers, calculators etc, and that they are in a clear see-through pencil case. Water bottles may be taken into the exam room, however labels should be removed.
- Bags are to be left outside the examination room along with mobile phones, watches, i-pods etc. **Any possession of these unauthorised item in the examination room is a serious offence and could lead to disqualification from your examinations and overall qualification, even if you did not intend to use such devices.** Please be aware that any infringement will be required to be reported to the awarding body.

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Useful links (sent via text message)

[Exam Stress | How To Deal with Exam Stress | YoungMinds](#)

[Student Checklist - GOV.UK](#)

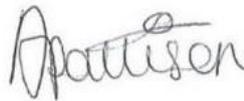
[Exam Room Posters - JCQ Joint Council for Qualifications](#)

We wish your child the very best of luck with all their examinations!

Yours sincerely



Mr B Brown
Assistant Headteacher



Miss A Pattison
Exams Administrator