



Ref: AKB/TZW/tdf

January 2021

Dear Student/Parent/Carer,

We hope you have had a restful Christmas and wish you all a Happy New Year.

You will have received communications, from Mr Tristham by letter and me via e-mail, during the holidays and following government announcements about the staggered re-opening of schools. I wanted to take this opportunity to write to you and update you on how this will be managed for our Year 13 students.

Week beginning Monday 4th January 2021

During this week, School remains closed to most pupils and lessons will take place via distance learning using Microsoft Teams and Satchel One. Students should receive a Teams meeting invite for each of their scheduled lessons during this week, where they can receive virtual face to face teaching with their usual subject teacher. Department/Subject Leaders have been asked to make a call on whether these sessions have a revision focus (to prepare for Mocks) or are used to ensure core course content is completed and that students do not fall behind.

Guidance on distance learning and accessing the ICT software required can be found on the main school website at the following address:

<http://twc-cms2.azurewebsites.net/parent-information/learning-zone-online-safety>

Week beginning Monday 11th January 2021

Students in Year11 and Year13 are welcomed back into school.

For Year 13 Students their mock examinations will commence and follow the attached timetable, please note that the layout of the two-week 'exam block' stays the same but has been moved forward by one week, the dates have been amended. During this period of mock examinations, Year13 students will remain on study leave and are only required to be in school for their examinations. As previously communicated, the Study Centre will remain open for students to use in between examinations if they wish to do so.

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Students are required to sign in with Mrs Fyfe in the Library when they arrive on site for their examination, she will then confirm the location of the examination.

Please Note:

- Students sitting the **Health and Social Care BTEC** external examination. This is scheduled to take place as planned on Monday 11th January.
- Students studying **OCR Sport** are expected to attend their lessons on Tuesday 12<sup>th</sup> Jan. Period 3 and Thursday 14th Jan. Periods 1 and 2 to assist with preparation for their external examination taking place on the afternoon of Thursday 14th January.
- Students studying courses with no mock examination, your teachers may set work for you to complete during this period of study leave.

Week beginning Monday 18th January 2021

All students are welcomed back into school. For Year13 students, the arrangements are as for the week beginning the 11th January 2021.

Finally thank you for your patience and support with these arrangements during these challenging times. The situation regarding Covid-19 changes rapidly and subsequently if there is a need to further adapt the above arrangements, we will contact you via text/letter/e-mail.

If you have any questions/queries regarding these arrangements, please do not hesitate to contact April Bishell, Tracy Fyfe, or myself, Tom Williams.

Yours sincerely



Mr Tom Williams

Director of Sixth Form

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