



**Our Ref:** LTM/kmd/earlyclose

17 September 2021

Dear Parents/Carers

**Re: Open Evening - Tuesday 5th September 2021 - 6:00pm to 8:30pm**

We will be holding our Open Evening for prospective parents on Tuesday, 5th October from 6:00pm to 8:30pm. This is when we aim to showcase the school to parents and children from our feeder primary schools and beyond.

It is an opportunity to see the fantastic facilities that we have, meet our wonderful staff and pupils and see the high standard of work and excellent extra-curricular offer that our pupils take advantage of every day.

During the evening, there will be a range of events and activities taking place and many pupils will be wanting to represent the school within departments. If your child is requested to take part during the evening, we will be sending out a separate letter with further details asking your permission for this.

In order to enable the staff to prepare for Open Evening the school will be closing early on Tuesday, 5th October at 12:45pm.

Periods 1 and 2 will take place as normal and break will be extended by 10 minutes. The school day will finish at the end of period 3 and pupils will leave at 12:45pm. If your child travels on school transport, they will be leaving at 1:00pm. For these students, parents are asked to ensure that there are appropriate arrangements in place for children when they arrive at their normal drop off point at the adjusted time.

Many thanks for your ongoing support.

Yours sincerely

**Mr J White**  
Assistant Headteacher

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*Schools' Partnership*

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