



# OLDBURY WELLS SCHOOL

Bridgnorth, Shropshire, WV16 5JD

## Caretaker

### Job details

<b>Grade:</b>	NJC Grade 4 or 5 (depending on experience)
<b>Salary:</b>	£12.18 - £12.39 per hour / £23,500 – £23,893 per annum FTE, pro-rated to hours worked
<b>Contract Type:</b>	All Year Round and Term Time Only contracts will be considered.
<b>Hours:</b>	37 hours per week. 10:30am to 6:30pm (Monday to Friday) with some flexibility to cover hours between 7.00am to 7.00pm when required along with the rest of the site team. Working hours negotiable for the right candidate.
<b>Contract Term:</b>	Permanent
<b>Start date:</b>	From Monday 22 <sup>nd</sup> January 2024 or as soon after this date as possible.
<b>Closing date:</b>	9am on Monday 15 <sup>th</sup> January 2024 with Interviews being held week commencing 15 <sup>th</sup> January*

*\*Please note, the School reserves the right to close the applications early.*

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TrustEd Schools is a multi-academy trust based in Shropshire consisting of five secondary schools and four primary schools and is committed to raising pupils' aspirations so that all young people reach their fullest potential and achieve the success they want for themselves.

We are looking for an enthusiastic, reliable, and dedicated School Caretaker to join our Premises Team. The role will include property and site maintenance; the management of the site and site security arrangements; the maintenance and decoration of the buildings as well as health and safety. You will also be required to drive the school minibus to support various student transport arrangements and therefore will need to hold a full, clean UK driving license, be confident in performing general vehicle safety checks and will be required to take the Shropshire County Driving Assessment.

The successful applicant will:

- have a helpful and friendly manner
- be able to work as part of a team to carry out low maintenance duties.
- be a responsible key holder
- have previous experience in painting, caretaking, or a trade skill.
- have knowledge of Health & Safety Regulations

An element of out of hours work, including evenings and weekends, will be necessary as part of the role.

Initially you will be based at Oldbury Wells School but as a member of the central premises team may be required to work at any of our schools within the Trust.

Full details of the role and an application form are available from the school [www.oldburywells.com/our-school/vacancies](http://www.oldburywells.com/our-school/vacancies).

If you feel you have the qualities to complement our existing team then we would love to hear from you. Please note CVs will not be accepted. Completed application forms should be returned to Miss Nicole Carter, School Business and Operations Manager at Oldbury Wells School or by email to [nicole.carter@oldburywells.com](mailto:nicole.carter@oldburywells.com) by the closing date below.

The appointment is subject to satisfactory pre-employment clearances including online checks, references, medical clearance, and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting [www.dbs.gov.uk](http://www.dbs.gov.uk). This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

"The ability to communicate at ease with stakeholders and provide advice in accurate spoken English is essential for the post."

**Closing Date for applications:** 9am on Monday 15th January 2024\*

**Interviews:** Week commencing 15th January 2024

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