



Our Ref: LTM/kmd/Y11lastday

17 May2024

Dear Parent/Carer

Re: Last Day Arrangements for Year 11 on 24 May 2024

Can I congratulate year 11 for making a positive start to their examinations. All staff, including the invigilators, have commented on how impressed they are with their conduct. It is important that students continue to remain focused and effectively use time at home (including over the half term holiday period).

Friday, 24 May marks the last day in school for Year 11 students prior to study leave. As you are aware, following the half term break students have the flexibility to work in school or at home. A reminder of several of the key points previously communicated are given below.

Students can undertake revision at home during the school day. When they have an exam, they must arrive 20 mins prior to the exam.

- 9:00am start 8:40am in West Hall
- 1:00pm start 12:40pm in West Hall
- 1:30pm start 1:10pm in West Hall

Outside of examinations, students are expected to either be in school or revising at home. Lessons continue to run for all subjects until examinations in that subject area have been completed. We strongly encourage students to continue to attend sessions in school, although know that many will benefit from individual study time at home. Students have been provided with an overview which shows all examinations, lessons and additional revision sessions that will be available.

Students should not be in town or hanging around outside school grounds if they are leaving the school site. It is expected that students are either at home revising or accessing revision in school. Should students be found in breach of this requirement then their right to study leave will be withdrawn.

When attending examinations, students will be signed in, in the exam hall and will be classed as signed out at the end of the exam. If students are onsite at any other time they are required to SIGN IN and SIGN OUT of school when arriving or leaving the site at West Reception.

On Friday, 24th we will be signing off the half term with our usual activities to mark the students' last day in school and will be allowing students an early finish at **12.45pm**, at which point students will be able to return home. The format for the day will be as follows:

- **Registration and Period 1** – Normal form time and lesson (unless involved with formal exams).
- **Period 2** – Extended break for students, including the opportunity for shirt signing, leavers books and time together as a year group.

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Headteacher: Mr Lee Tristham
Oldbury Wells, Bridgnorth
Shropshire, WV16 5JD
Tel: 01746 765454
Email: school@oldburywells.com
Web: www.oldburywells.com

T: 01746 760509
E: office@trusted-schools.com
E: finance@trusted-schools.com
Company Number: 09617166



- **Period 3** – Leavers Assembly; collect yearbook and leaver hoodies.
- **12.45pm – End of the school day.** Year 11 will be permitted to leave site to make their way home, please see important points regarding this below:
 - For students who normally get the school bus there is the option for them to make their own way home with arrangements agreed by parents.
 - Student wishing to use the normal end of day service at 3:15pm will need to remain in school and will be supported in the 6th form study centre until the end of the school day.
 - **Please note that students who use the opportunity to leave site at the earlier time of 12.45pm will not have access to the school bus service at the end of the school day, this will only be available to those remaining on site.**

TRANSPORT

Please can you confirm via ParentPay if you are:

- Happy for your child to finish early and to make their way home, OR
- Whether you would like your child to remain in school to get school transport.

Can I wish all our students continued success throughout the exam season and hope they have a productive half term with the correct balance of revision and breaks from study.

Good luck to all concerned, thank you as always for your support.

Yours faithfully



Lee Tristham
Headteacher