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**OLDBURY WELLS SCHOOL**

Bridgnorth, Shropshire, WV16 5JD

#### Assistant Caretaker

#### Job details

**Grade**: Grade 3 (SCP 4)

**Salary:** £11.98 per hour

#### Contract Type: Casual

**Hours**: Part time hours will be considered and are negotiable for the right candidate, between the hours of 7am and 6pm.

**Start** **date**: ASAP

**Closing** **date**: 9am on Monday 23rd September 2024\*

*\*Please note, it is likely this vacancy may receive a high volume of applications, in this case, the School reserves the right to close the applications early.*

The TrustEd Schools' Partnership is a multi-academy trust based in Shropshire consisting of two secondary schools and four primary schools and is committed to raising pupils’ aspirations so that all young people reach their fullest potential and achieve the success they want for themselves.

We are looking for an enthusiastic, reliable, and dedicated Assistant School Caretaker to join our Central Premises Team. The role will include property and site maintenance; the management of the site and site security arrangements; the maintenance and decoration of the buildings as well as health and safety. You may also be required to drive the school minibus to support various student transport arrangements and therefore will need to hold a full, clean UK driving license, be confident in performing general vehicle safety checks and will be required to take the Shropshire County Driving Assessment.

The successful applicant will:

* have a helpful and friendly manner
* be able to work as part of a team to carry out low maintenance duties.
* be a responsible key holder
* have previous experience in painting, caretaking, or a trade skill.
* have knowledge of Health & Safety Regulations

An element of out of hours work, including evenings and weekends, will be necessary as part of the role.

Initially you will be based at Oldbury Wells School but as a member of the central premises team may be required to work at any of our schools within the Trust.

Full details of the role and an application form are available from the school [www.oldburywells.com/our-school/vacancies.](https://telfordeducation.sharepoint.com/sites/TAWe500/Shared%20Documents/TRUSTED/TRUSTED%20Admin/Recruitment/Caretaking/www.oldburywells.com/our-school/vacancies.)

If you feel you have the qualities to complement our existing team then we would love to hear from you. Please note CVs will not be accepted. Completed application forms should be returned to Miss Nicole Carter, School Business and Operations Manager at Oldbury Wells School or by email to nicole.carter@oldburywells.com by the closing date below.

The appointment is subject to satisfactory pre-employment clearances including references, medical clearance, and an enhanced DBS Disclosure under the “Rehabilitation of Offenders Act 1974”. Further details regarding this check are available by visiting [www.dbs.gov.uk](http://www.dbs.gov.uk).This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

“The ability to communicate at ease with stakeholders and provide advice in accurate spoken English is essential for the post.”

**Closing Date for applications:** 9am on Monday 23rd September 2024\*

**Interviews:** Will take place asap after the closing date\*

\*Please note, should this vacancy receive a high volume of applications, the School reserves the right to close the applications early.