

**Our Ref:** CJ/cco/pe/fixturesconsent



Dear Parent/Carer

### **PE Department 2024/25 Sports Fixture Contract**

We have many sporting fixtures throughout the year for which we require consent for your child to attend, should they show an interest in representing the school. To avoid you having to sign a consent letter for every event I would ask that you fill in and sign just this one consent form online. This gives your child permission to attend forthcoming fixtures throughout the academic year that take place on and off the school site. Therefore, could you please ensure that you provide all necessary information. If your child's details change at any time, please contact the PE department ASAP so that our database is up to date in the event of an emergency.

The PE department will advertise the upcoming fixtures on noticeboards and pupils will often receive reminder slips, however, due to ever changing weather conditions and the variety of competitions, fixtures are subject to change. We would also encourage your child to take responsibility for their activities after school and listen carefully to instructions from their teacher at training and remember that if they are unsure of anything then they can check the noticeboard or ask a member of staff if they cannot find the answer to their question.

Staff will endeavour to take one of the 'fixtures mobile phones' when we go to other schools if you need to contact us **in an emergency**. The numbers for these are 07391 965097 and 07391 964778. Please only use these numbers if it is an emergency. Otherwise, please use the school telephone number - 01746 765454.

Please complete the consent form online via the link (<https://forms.office.com/e/1FfV8dZG3p>) or QR code (see below). **Your child will NOT be able to participate in any fixtures unless this is completed.** Please retain this letter for your information.

As well as requiring consent for fixtures, we also need to make you aware of the standard of behaviour that is expected of all participants while representing OWS in a sporting event. Students are expected to be polite, respectful to other participants and staff and to follow all instructions given. Students who meet this standard of behaviour will be awarded with a point towards the earning of their sports colours at the end of the academic year, students who do not meet the expected standard of behaviour will not receive a point and will not be asked to represent the school again until it is deemed that their behaviour in lessons and school social times is of an acceptable standard for them to earn the chance to be selected again.

"Our school conforms to data protection regulations, which means any data provided is processed and kept according to these regulations. Please see our full privacy notice, which can be found at [www.oldburywells.com](http://www.oldburywells.com). A paper copy can be provided upon request."

Yours sincerely

**Miss C Joiner**  
Head of PE



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