
	<p>Oldbury Wells School Bridgnorth Shropshire WV16 5JD 01746 765454</p>	
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Higher Level Teaching Assistant (including Medical Coordinator)

Contract: 0.6 FTE Permanent Contract, with a 0.4 FTE 12-month Fixed Term Contract

Pay: Grade 7, SCP 12 - 17 (£14.36 – £15.58 per hour, depending on experience)

Working weeks: Term Time only (43.60 weeks).

Weekly Hours: 8.45am – 3.15pm, Monday to Friday.

Start date: 3rd September 2025

Closing date: 9am, Monday 30th June 2025*

**Please note, applicants are encouraged to apply early as the Trust reserves the right to hold the interview process early prior to the closing date.*

Job Advert

We are looking to appoint a Higher Level Teaching Assistant to support access to learning for pupils and to assist the teacher in the management of pupils and the classroom, including support for individual Education Health Care Plans (EHCP's). This could include those requiring detailed and specialist knowledge in particular areas, and those who need particular help to overcome barriers to learning. Work with pupils will be carried out in or out of the classroom.

The successful candidates will:

- Be an experienced practitioner with high expectations
- Be experienced at working with children with a variety of SEND needs
- Have worked 1:1 with children with specific learning, physical and social needs
- Be successful in using strategies to raise attainment
- Be committed to children's progress

This post will require the successful applicants to be self-motivated, have good communication and organisational skills, a friendly manner and be able to work under pressure.

Medical Coordinator

A small part of this role will include the role of Medical Coordinator. This will include managing and maintaining systems and procedures relating to school health and first aid, liaising with parents and healthcare professionals support students with medical needs or those who have healthcare plans and ensure statutory obligations are fulfilled.

If you are hard-working and committed individual and would like to join a school that aims to provide a secure, caring and stimulating learning environment through expert teaching and support staff to ensure all students achieve their full potential and where staff are supported and valued, then we are the school for you.

How to apply

If you feel you have the qualities to complement our existing team, then we would love to hear from you. Please note CVs will not be accepted. To apply, please download and complete the application form which should be returned to Miss Nicole Carter, Business and Operations Manager at the school or by email to nicole.carter@oldburywells.com by the closing date above.

Oldbury Wells School is committed to safeguarding and protecting the welfare of children and young people and therefore expects all staff to share this commitment. All appointments are subject to a satisfactory DBS check and pre-employment checks. We are committed to broadening our staff diversity to better reflect the diversity of the West Midlands. We are committed to gender equality and to being a family friendly employer. We therefore always consider requests for flexible working and part-time alternatives to full time posts.